

## **Ohana Pregnancy Center Statement of Principle**

1. Ohana Pregnancy Center is an outreach ministry of Jesus Christ through His church.  
Therefore, Ohana Pregnancy Center, embodied in its volunteers, is committed to presenting the gospel of our Lord to women with crisis pregnancies and their partners in pregnancy, both in the word and in deed. Commensurate with this purpose, those who labor as Ohana Pregnancy Center board members, directors, and volunteers are expected to know Christ as their Savior and Lord.
2. Ohana Pregnancy Center is committed to providing its client with accurate and complete information about prenatal development and abortion.
3. Ohana Pregnancy Center is committed to assisting women to carry to term by providing emotional support and practical assistance. Through the provision of God's people and the community at large women may face the future with hope and plan constructively for themselves and their babies.
4. Ohana Pregnancy Center never discriminates in providing services because of the race, religion, creed, color, national origin, age, or marital status of its clients.
5. Ohana Pregnancy Center never advises, provides, or refers for abortion or abortifacients.
6. Ohana Pregnancy Center offers assistance free of charge at all times.
7. Ohana Pregnancy Center is committed to creating an awareness within the local community of the needs of pregnant women and of the fact that abortion only compounds human need rather than resolving it.
8. Ohana Pregnancy Center does not engage in contraceptive counseling or in referring for contraceptives or contraceptive services. (Married women seeking contraceptive information should be urged to seek counsel, along with their husbands, from their pastor and physician.)
9. Ohana Pregnancy Center recognizes the validity of adoption as one alternative to abortion, but is not biased toward adoption when compared to other life-saving alternatives. Ohana Pregnancy Center is independent of adoption agencies, relating to them in the same manner as to other helpful referral sources. The Pregnancy Center receives no payments

of any kind from these agencies, does not enter into contractual relationships with them, and does not share combined office space. Adoption agencies are not established under the auspices of our center. Ohana Pregnancy Center neither initiates nor facilitates independent adoptions.

### **Ohana Pregnancy Center's Five Essential Commitments**

1. A commitment to the sanctity of human life, even in the hard cases.
2. A commitment to both the woman and her unborn child.
3. A commitment to biblical truth versus personal or cultural values.
4. A commitment to maintain confidentiality.
5. A commitment to serve with clear conscience.

## **Volunteer Job Description**

**Objective of position:** To reach out to women in crisis pregnancy with the mercy and compassion of Jesus Christ by offering practical assistance in both word and action.

**Reports to:** Director

### **Qualifications:**

1. A commitment to Jesus Christ as Lord and Savior.
2. Faithful attendance in a local church and weekly Bible study/small group.
3. Full agreement with Ohana Pregnancy Center Statement of Faith and Statement of Principle.
4. Dependable, stable, and capable of following through on commitments.
5. A sincere desire to reach out with the love of Jesus to people in distress.
6. A basic understanding of human nature.
7. An ability to recognize extra Biblical values and not allow them to become a barrier in relating to a client.
8. The ability to adjust to a client's pace of progress and growth.
9. Knowledge of scripture, especially pertaining to the sanctity of human life, forgiveness, and salvation.
10. Ability to respect confidentiality.
11. Completion of Ohana Pregnancy Center training.
12. Willingness to attend volunteer meetings.

### **Training and Supervision:**

Ohana Pregnancy Center will provide the following:

1. Volunteer training prior to becoming a volunteer.
2. Volunteer on-the-job orientation prior to volunteering.
3. Volunteer meetings which will provide the opportunity to:
  - A. Pray with other Volunteers
  - B. Fellowship with other volunteers
  - C. Receive new information to increase expertise as a volunteer.

D. Give input.

4. Consultation with the Director concerning hard cases.
5. Consultation with the Director at least three times during the commitment period to discuss job performance.
6. Prayer support from Ohana Pregnancy Center prayer warriors, director, staff and board.
7. Materials and supplies appropriate for use with each client.
8. Resources for further education: books, tapes, and videos.

**Time Commitment:**

1. A commitment of one year during which a volunteer evaluation will take place at three months, six months and 12 months.
2. Attend all mandatory staff meetings.
3. Four hours per week. Some variations on time may be negotiated with the Director.

**Responsibilities:**

1. To pray before each shift to allow the Holy Spirit to be in control. “Not by might, nor by power, but by my Spirit, says the Lord of Hosts.”
2. To provide crisis intervention for each client in an atmosphere of warmth and compassion through listening and other helping skills.
3. To provide information and education on abortion.
4. To provide information on parenting and adoption.
5. To follow all policies and procedures regarding volunteering, hotline, and office follow-up.
6. To offer appropriate information about a client’s situation and material resources and referrals.
7. To look for teachable moments with a client to share the love of Jesus and His plan of salvation.
8. To follow up with clients appropriately per the policies and guidelines of Ohana Pregnancy Center.

**Paperwork:**

1. To read and follow all office procedures.
2. To keep up-to-date on statistics and information relating to pregnancy, abortion, and adoption through in-services, magazines, books and newspaper articles.
3. To record all client contacts on the appropriate paperwork.

## **Guidelines for Volunteers Working with Ohana Pregnancy Center**

**Primary Goal of Ohana Pregnancy Center:** To bring the good news of Jesus Christ in truth and action to clients.

### **Things to remember:**

1. We are worshiping and serving Jesus Christ. We are not in the ministry strictly to serve clients, but also to worship and serve Him. In worshiping and serving Him, He will enable us to minister to those who come to Ohana Pregnancy Center.
2. Volunteers must be continually in prayer, studying the Word and in fellowship in a local church.
3. God is as interested in transforming volunteers' lives through the work of Ohana Pregnancy Center as He is in the salvation and transformation of the women and men who come to the center.
4. Honoring God as we serve Him is the goal of the ministry. While we record the number of clients who come in and the number of clients who do or do not have abortions, this must not become the basis of the center's definition of success.
5. God is teaching us through all the circumstances of daily operation and outreach, as well as serving on the board and in committees. The "hands on" part of the ministry is not the only area God will use for transformation. Being faithful when there are no clients and finishing up office work, sorting clothes, etc... are a test of commitment.
6. God will use Ohana Pregnancy Center to rework priorities in your life, test and strengthen you and reshape relationships.
7. Take the temperature of your home life often. No ministry is more important than your family. Attention to boundaries in commitment need to be maintained continually as your involvement in the ministry develops. Be realistic with your time commitment before the lord.

8. The ministry is always growing and changing. Be flexible and open to God's leading at all times.
9. God will teach you patience and will give you strength to deal with challenges of the ministry as you submit to Him to prayer, Bible study and worship.
10. Do not compare the progress of your development as a board member / volunteer with other volunteers. You have a unique set of gifts that God will strengthen and refine. He uses different pressures and experiences to transform each person.

## **Responsibilities of Pregnancy Center Volunteers**

1. Be convinced. Do not offer your service unless you believe in the value of what we are doing.
2. Analyze your strengths. Don't feel pressured into any job. There is a place for you in our work, and we want to help you find the area in which you can work best.
3. Speak up. Ask about things you don't understand, and offer suggestions if you become aware of problems. Don't just give up if problems arise.
4. Keep on learning. Be willing to grow in knowledge and insight, aware that new information learned today may make a difference for someone else tomorrow.
5. Be dependable. Your word is your bond. Do what you have agreed to do, and don't overextend yourself.
6. Consider. Study the volunteer agreement carefully. Your commitment is what makes the organization work.

## **Bill of Rights for Volunteers**

Ohana Pregnancy Center Volunteers have the following rights

1. To be treated as co-workers, not free help
2. To engage in a suitable assignment, with consideration for personal preference, temperament, life experience and education.
3. To know as much about the organization as possible, it's policies, it's people and it's purpose.
4. To obtain appropriate training for the job, as a follow up to initial training, stressing new information and developments.
5. To receive sound guidance and direction by a supervisor who is experienced, patient

and well informed.

6. To be a part of a variety of experiences.
7. To be heard, to have a part in planning, to feel free to make suggestions.
8. To be recognized and appreciated as a valued co workers.

## **Volunteers Commitment to The Pregnancy Center**

Commitment to The Pregnancy Center is:

1. A commitment to the Lord (Col. 3:23, Eph. 6:7)
2. A response to the leading of the Holy Spirit for a specific time and task.
3. A personal pledge as a result of seeking the Lord in prayer.
4. A commitment to take the volunteer training and attend volunteer and staff meetings.

Volunteer Qualification:

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
2. Exhibit strong commitment and dedication to the sanctity of all human life.
3. Faithfully attend church and be in fellowship with other believers.
4. Fully agree with The Pregnancy Centers Statement of Faith, Statement of Principle and Mission Statement.
5. Be able to respect and keep information confidential.
6. Be dependable, stable and capable of following through on commitments.
7. Have a sincere desire to reach out with the love of Jesus to people in distress.
8. Be willing to attend and complete the necessary interview and training to particular responsibility
9. Be willing to take ownership and responsibilities for this ministry as an extension of our local church body.

10. Be willing to allow your life to be transformed as you serve Him in your call.